

Eusoft.Lab RDP Manager:

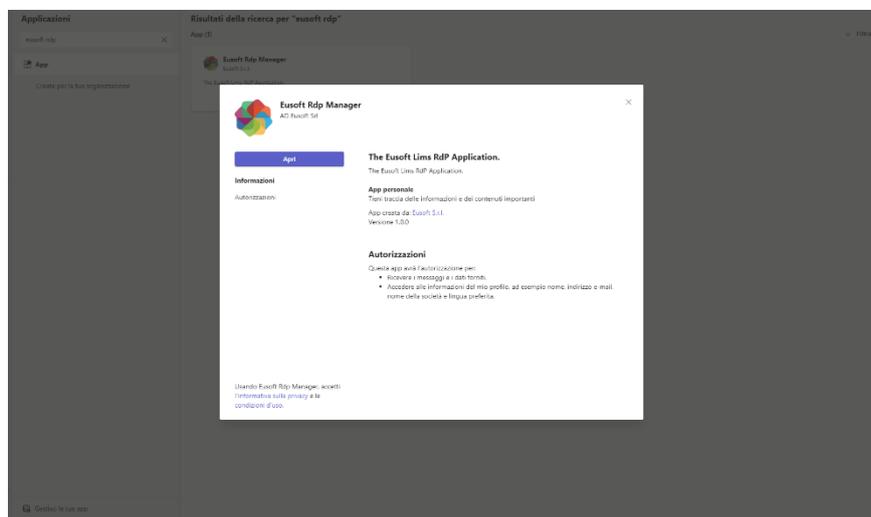
What is Eusoft.Lab RDP Manager?

Eusoft.Lab RDP Manager is the app developed by Eusoft for testing reports viewing (RDP) of samples processed by external testing labs.

The app allows all Eusoft.Lab LIMS users to access the sample display page and search for samples by acceptance, category, acceptance date, validation date and digital signature.

In addition to viewing the samples, you can download the relevant test reports (RDP) in .pdf format and send a notification (optional) to another Microsoft Teams user by typing her email address.

The purpose of Eusoft.Lab RDP Manager is to give access to test reports to LIMS users also from Microsoft Teams tool used most during their working hours without having to access another application.



Instructions for use after installing the app

A) Log in (screenshot 1)

You can log in in two ways

A.1) In the absence of a **Microsoft Azure Active Directory**, the fields to be filled in will be as follows:

1. Username
2. Password
3. Lab code

N.B. these fields are the same as those found in Eusoft.Lab LIMS



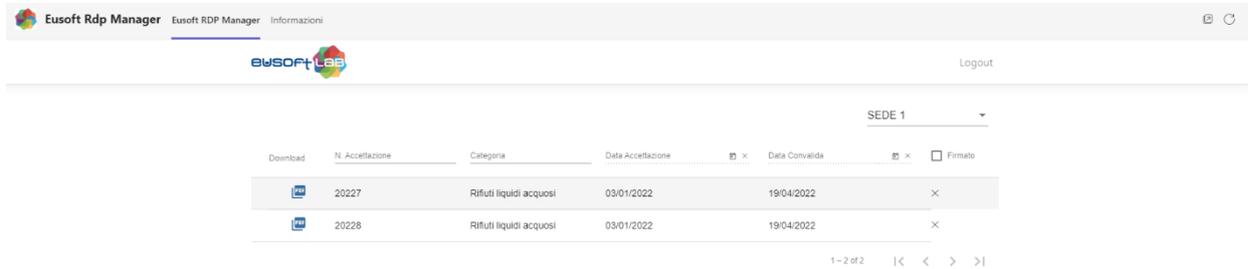
A.2) If Eusoft.Lab LIMS uses authentication mode with **Microsoft Azure Active Directory**, the only required field will be:

Lab Code



Once logged in, you will have the opportunity to conduct the following activities:

1. Samples viewing
2. Samples search
3. Download test reports



The screenshot displays the Eusoft Rdp Manager web application interface. At the top, there is a navigation bar with the text "Eusoft Rdp Manager", "Eusoft RDP Manager", and "Informazioni". The Eusoft LAB logo is visible on the left, and a "Logout" link is on the right. Below the navigation bar, there is a dropdown menu for "SEDE 1". The main content area features a table with columns: "Download", "N. Accettazione", "Categoria", "Data Accettazione", "Data Convalida", and "Firmato". The table contains two rows of data, both for "Rifiuti liquidi acquosi" samples. The first row has an ID of 20227, an acceptance date of 03/01/2022, and a validation date of 19/04/2022. The second row has an ID of 20228, an acceptance date of 03/01/2022, and a validation date of 19/04/2022. At the bottom right of the table, there is a pagination indicator "1 - 2 of 2" and navigation arrows.

Download	N. Accettazione	Categoria	Data Accettazione	Data Convalida	Firmato
	20227	Rifiuti liquidi acquosi	03/01/2022	19/04/2022	<input type="checkbox"/>
	20228	Rifiuti liquidi acquosi	03/01/2022	19/04/2022	<input type="checkbox"/>

B) Samples Viewing

on the home page you will be able to view the samples organized by:

- acceptance number
- category
- date of acceptance
- date of validation
- digital sign

N.B. if your laboratory has more than one location, you can search for samples **in relation to the reference location** by clicking on the appropriate **drop-down menu that appears at the top right**.

C) Samples search

on the home page it will be possible to search for samples by:

- acceptance number (if you have one) by typing it in the appropriate filter at the top
- category (if you know) by typing it in the appropriate filter
- date of acceptance by selecting it from the calendar that opens by clicking on the relevant item
- validation date by selecting it from the calendar that opens by clicking on the relevant item
- digital signature by flagging the appropriate entry at the top right

N.B. the search filters can be combined with

D) Download test reports and download notification*

1. To download test reports, **click on the .pdf icon** that you find in the first column, the app will **automatically download** the test report.
If a sample is expected to have **"child" samples**, the **+ symbol** will appear next to the acceptance number. By clicking on the + symbol it will be possible **to view the child samples and download the relative test report** by clicking on the .pdf icon.
2. Once the download is completed, a **pop-up** will appear to **notify a Microsoft Teams user** that the RDP has been downloaded. Enter in the search bar **the e-mail address** of the person to whom you want to communicate the download of the RDP and click on send.
Microsoft Teams **will open a chat** with the person concerned and **fill out a preset message**. You just have to click on "send" to notify the download or edit the message before sending it.

* IOS & Android devices

File downloading is not supported by IOS and Android devices.

For this reason, the download has been replaced with the RDP preview using a pop-up.

Anyway you can send a message by clicking the Microsoft Teams Icon.

